

UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER (OUHSC)  
and  
PRESBYTERIAN HEALTH FOUNDATION

**BRIDGE GRANT PROGRAM  
GUIDELINES AND APPLICATION FORMS**

Deadline June 27, 2014

**Submit a letter of intent by June 2, 2014 to [VPR@ouhsc.edu](mailto:VPR@ouhsc.edu). This should include a draft title and abstract of your proposal.**

**June 27<sup>th</sup>, 2014 is the deadline for receipt of the completed bridge grant application.**

Attached are the guidelines and application forms for the Bridge Grant Program sponsored by the PRESBYTERIAN HEALTH FOUNDATION.

**Please submit an electronic copy of the application to [VPR@ouhsc.edu](mailto:VPR@ouhsc.edu) and one hard copy to Sheri Melton, LIB-121, by June 27, 2014.** In addition a Sponsored Programs Routing form, <http://research.ouhsc.edu/wp-content/uploads/2014/04/Sponsored-Activities-Research-Training-Public-Service-Routing-Form-4-25-2014-Reader-version.pdf> must be submitted to [HSCORA@ouhsc.edu](mailto:HSCORA@ouhsc.edu).

The funding period for the Bridge Grant Program will be October 1, 2014 to September 30, 2015.

UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
and  
PRESBYTERIAN HEALTH FOUNDATION

**BRIDGE GRANT PROGRAM  
GUIDELINES AND APPLICATION FORMS**

I. OBJECTIVES

The primary objective of the Bridge Funding Grant program is to provide funding of limited duration to enhance OUHSC faculty competitiveness for national extramural funding. The program relies on the rigorous peer review process conducted by national funding agencies to identify potentially meritorious research applications that warrant support. Bridge Grant funding is specifically for those OUHSC faculty members whose **applications to national funding agencies have been reviewed and scored but not funded**. Bridge Grant support provides a mechanism through which investigators can address scientific issues raised in peer review critiques, generate essential preliminary data, and submit more competitive revised applications. In addition, this program provides bridge funding to maintain essential laboratory functions for eligible investigators during the lengthy review process for applications. The primary object is to provide bridge funding for new applications (A0) scored but not funded after their first review. A secondary objective is to provide bridge funding for revised applications (A1) that were scored but not funded after the second review and must be resubmitted as new grants. Bridge Funding Grants are not appropriate for SBIR and STTR applications, as the purpose of these programs is to support commercialization in conjunction with for-profit companies.

II. ELIGIBILITY

- A. OUHSC Principal Investigators who have submitted applications that were scored but not funded within the past **18 months** to national funding agencies whose review process includes peer review (e.g., NIH, NSF, VA Merit) are eligible to apply. This includes both new (A0) and revised (A1) applications. Investigators who have submitted a revised application and are waiting for the review process to occur are also encouraged to apply.
- B. Investigators who have other significant current external funding must have prior approval from the Vice President for Research to submit to this program
- C. Visiting faculty, fellows, research associates, research scholars, residents, postdoctoral fellows and instructors are not eligible.
- D. Applications previously funded and submitted in response to one-time RFAs are not eligible, unless such applications can appropriately be revised and resubmitted as regular, unsolicited investigator-initiated applications. RFA applications to this program require the prior approval of the Vice President for Research.

### III. SUBMISSION PROCEDURES

A. A complete application consists of the following:

1. Face Sheet
2. Budget
3. Budget Justification
4. PI Biographical Sketch (follow current NIH format). Biographical sketches for other key personnel should be included as appendices.
5. **Response to Funding Agency Critique (required - not to exceed 4 pages). Summarize each criticism separately and describe how the original application will be revised to respond to the criticism and make the grant more competitive.**
6. **Research Plan (required – not to exceed 4 pages). Do not repeat detailed sections of the original application. Explain how the research protocol will differ from that proposed for the first year of the original application.**
7. Critique of the Original Application (required).
8. Original Application. Submit a copy of the original application for which the critique was prepared. If a revised application already has been prepared for submission to the national funding agency, submit the revised application rather than the original, highlighting changes in the text of the Research Plan (e.g., by bolding, underlining, change in type face).
9. Timeline. For applications not yet submitted provide a timeline as to when a revised application is anticipated to be submitted. For revised applications already submitted provide a timeline as to when the study section and advisory council meet and anticipated date funding would start if application was successful.

\*Nos 5 and 6 should be considered the most important part of the bridge grant application and will be carefully considered when the application is reviewed.

- B. Institutional Review Board, Institutional Animal Care and Use Committee, Radiation Safety Committee and Institutional Biosafety Committee protocols must be submitted, where applicable, before Bridge Funding Grant applications can be accepted for review. All protocols must be approved by relevant review committees prior to acceptance of awards.
- C. **Submit an electronic copy of the application to [VPR@ouhsc.edu](mailto:VPR@ouhsc.edu) and one hard copy to Sheri Melton, LIB-121, by June 27, 2014.** In addition a Sponsored Programs Routing form, <http://research.ouhsc.edu/wp-content/uploads/2014/04/Sponsored-Activities-Research-Training-Public-Service-Routing-Form-4-25-2014-Reader-version.pdf> must also be submitted to [HSCORA@ouhsc.edu](mailto:HSCORA@ouhsc.edu).

### IV. PROGRAM RESTRICTIONS

- A. The maximum project period is 12 months. Renewals are not allowed.
- B. The maximum budget request is \$75,000 for direct costs only. However, each budget item should be carefully justified as necessary to respond to the agency critique or to maintain essential laboratory functions pending national agency funding decisions.
- C. Funds may not be requested for the following:
1. Faculty salaries and fringe benefits.
  2. Clerical support, including office supplies, except those carefully justified as specifically required for research purposes.

3. Office equipment or furniture, laboratory furniture, therapeutic equipment.
4. Alterations and renovations.
5. Hospital per diem charges.
6. Purchase of books, periodicals or library services.
7. Foreign travel.
8. Major laboratory equipment costing \$5,000 or more.

D. No-cost extensions are not allowed, except in extenuating circumstances. All extension and rebudget requests must be approved by the Vice President for Research.

## V. REVIEW PROCEDURES

A. The committee will evaluate the application for scientific merit according to the following criteria:

1. The degree to which the proposed work responds to the agency critique.
2. The degree to which the proposed work will make a reapplication to the national funding agency more competitive.

**Scoring:** Applications will be scored for scientific merit using NIH Study Section Guidelines. Scientific Priority scores range from 1.0 (highest priority) to 9.0 (lowest priority).

B. Principal investigators whose applications are selected for funding will be notified directly by the VPR office as soon as funding decisions are made.

## VI. AWARD CONDITIONS

A. Grant administration: Questions about grant administration (e.g., budget modifications, changes in project personnel, extensions) should be addressed to the Vice President for Research at [VPR@ouhsc.edu](mailto:VPR@ouhsc.edu)

B. Progress reports: Awardees will provide a progress report to the VPR within 30 days of project termination. The report shall include a brief summary of research results; extramural funding applications resubmitted or planned; manuscripts published, submitted, or in preparation; and presentations at professional meetings. The report shall also include the timeline submitted with the Bridge Funding Grant application, a discussion as to whether this timeline was met, and, if not, why it was not met.

C. Review of application to be submitted to funding agency: Awardees are strongly encouraged to make use of the grant review mechanism that is being provided by the Vice President for Research office prior to submission of application to funding agency.

D. Applications for extramural funding: Awardees are required to submit applications for extramural funding to continue their research within 18 months after receipt of Bridge Funding Grant awards.

**FAILURE TO COMPLY WITH AWARD CONDITIONS WILL RENDER INVESTIGATORS INELIGIBLE TO APPLY FOR ANY FUTURE FUNDING.**

UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER

PRESBYTERIAN HEALTH FOUNDATION

**BRIDGE GRANT**

**APPLICATION**

Principal Investigator: \_\_\_\_\_

Faculty Rank: \_\_\_\_\_

College/Department: \_\_\_\_\_

Campus Address: \_\_\_\_\_ Phone \_\_\_\_\_

**Budget Request: \$** \_\_\_\_\_

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PROJECT TITLE:

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PROJECT SUMMARY:

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Signature of Principal Investigator

Date: \_\_\_\_\_

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**BUDGET**

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**PERSONNEL** (For faculty, list % time effort. For non-faculty, list % time effort, salary, fringe benefits, and total):

<u>Name/Position</u>	<u>% Effort</u>	<u>Salary</u>	<u>Fringe Benefits</u>	<u>Total</u>
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**EQUIPMENT** (List all items costing less than \$5,000, specifying model and manufacturer):

**EXPENDABLE SUPPLIES** (List separately items such as biochemicals, glassware and animal purchases):

**TRAVEL** (Travel will be reimbursed at actual and reasonable expense):

**OTHER COSTS** (include animal per diem and housing costs, if applicable):

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**TOTAL COSTS (Not to exceed \$75,000)**

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**\$**

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**BUDGET JUSTIFICATION**  
**(Required)**

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**BIOGRAPHICAL SKETCH**  
**Principal Investigator**

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**Note:** Please use the current NIH biographical sketch format.



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## RESOURCES AND ENVIRONMENT

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**FACILITIES** (Indicate location of facilities to be used and briefly indicate their pertinent capabilities, and extent of availability to the project. Use "OTHER" to describe the facilities at any other performance sites):

Laboratory

Clinical

Animal

Office

Other

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**MAJOR EQUIPMENT** (List the most important equipment items already available to this project, noting the location and pertinent capabilities of each)

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**ADDITIONAL INFORMATION** (Provide any other relevant information describing the environment for the project. Identify support services such as consultants, secretarial, machine and electronics shops, and describe the extent to which they will be available to the project.)

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**CONTINUATION PAGE**

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